



St Michael & St John's RC Primary School
Lowergate, Clitheroe, Lancashire BB7 1AG
Headteacher: Mrs Zoe Mabbott BEd (Hons) NPQH

Telephone: 01200 422560
Fax: 01200 422531
E-mail: bursar@ssmj.lancs.sch.uk

Dear parent

As you are aware the advice regarding wider opening changed again yesterday based on local scientific advice. The Governing Board have a duty to consider the scientific advice and to keep the children, staff and community safe. Tonight, we 'met' as a staff and Governing Board to discuss moving forward. Now the guidance has changed, we know circumstances for Key Workers may have changed too and so we are giving you a final opportunity to update or withdraw your childcare requests.

We have been advised not to open to any additional children from 1st June but we are aware that many of our families are Key Workers. We have stated in the past that we cannot safely accommodate all requests whilst following government and union guidance and maintaining social distancing. This is now further enhanced by scientific advice not to increase numbers. It remains the case that the safest place for children is at home.

We are now going to look in more detail at the requirements of our families so we can offer childcare to as many families as possible but not initially increase numbers therefore following safety advice.

School will not be open to any additional children until Monday 8th June at the earliest, to allow us to plan and prioritise fairly. If however we can accommodate more places, we will be in touch with parents.

If you are a key worker and would like to request childcare and have not done so or if your needs have changed, please complete the form and return to bursar@ssmj.lancs.sch.uk by noon on Sunday 31st May with all sections completed. Please only request childcare if you do not have another adult to look after the children for the whole or part of a day. If children can be collected early e.g. you finish at 12.30, please specify this too.

Forms received after this time will be considered after all forms received on time.



SSMJ REQUEST FOR CHILDCARE FOR CHILDREN OF KEY WORKERS (by noon on 31.5.20)

Parent One

CHILDREN'S NAME (s):		YEAR GROUP(s):	
PARENT NAME (s):			
JOB DESCRIPTIONS:			
Employer Details (to Confirm eligibility) Name, address, e mail and contact number			
Shift Pattern including evidence			

Parent Two

CHILDREN'S NAME (s):		YEAR GROUP(s):	
PARENT NAME (s):			
JOB DESCRIPTIONS:			
Employer Details (to Confirm eligibility) Name, address, e mail and contact number			
Shift Pattern evidence			

I would like a place in school for my child/ren on the following days if possible:-

w/c 8 th June	Please tick and indicate am/pm	w/c 15 th June	Please tick and indicate am/pm	W/C 22 nd June	Please tick and indicate am/pm
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

If we are in a position to open to more children on a Monday then the school would close on the previous Friday for a deep clean. You will be informed of any changes as soon as possible.

Please be aware of the following points:

- school will only be open from 8:50am until 3.30pm
- children may bring a healthy snack for their break;
- only send your child(ren) to school if you have received confirmation to do so and confirm you have no other childcare options - the safety and welfare of the children and of staff is very important as we go the extra mile to support the work other people are doing.

By signing this form, you are confirming all information is correct.

SIGNED:	
DATE:	